

STATEWIDE RECORDS MANAGEMENT SECTION



Coding Weapons

Code the weapon being used (data element 19) as it was utilized in the commission of the crime. For example, if a baseball bat was used, code as blunt object (30). If broken glass was used to cut or stab, code as knife/cutting instrument (20). If a glass object was used to hit someone, and not to cut, it would be coded as blunt object (30).

Personal Weapon

A personal weapon is defined as using your body (your person) as a weapon. This includes hands, fists, feet, or any other part of one's body.

Automatic Weapon

An automatic weapon is defined as a firearm which shoots more than one shot by a single pull of the trigger without manual reloading. If a firearm is automatic add "A" after your weapon code. For example, an automatic firearm would be coded as 12A.

Multiple Weapons

If more than one weapon is present, the officer decides which one to code.

Code as "Other" Weapon

Toy or play guns, pepper spray, or mace should be coded as Other, "88".